

The Monticello-Union Township Public Library Board of Trustees will meet
Monday, September 9, at 7pm in the Conference Room.

**Note: There will be a public hearing for the 2020 budget at 6:45 pm
prior to the regularly scheduled meeting.**

**September 2019 Board of Trustees
Agenda**

Call to Order	President Action
Approval of Agenda	President Action
Approval of Minutes	President Action
Business and Finance	
August Claims	President Action
Director's Report	
Old Business	
Policy Manual - cont. Edit? (If there is time)	Discussion
New Business	
Personnel	
Long Range Update	Discussion Action
Staff breakfast - 10 am opening recommendation	Discussion Action
Grant board resolution	Discussion Action
President's Comments	
Comments from Staff/Public	
Adjournment	

The next regular board meeting will be held on Monday,
October 14, at 7 pm in the conference room

The Monticello Union Township Public Library Board of Trustees met in regular session on Monday, August 12, 2019, at 700pm in the library conference room. Board members present were: Art Morgan, Jo Piatt, Emily Thacker, Frank Walker, Tom Herman, and Valerie Carson. Tina Emerick, Director and Sharon Bail, bookkeeper were also present. Lily Bouwkamp was not in attendance.

Approval of Agenda – President Art Morgan called the regular session of the board meeting to order at 7:00 pm. The agenda was accepted as modified, moving Old Business/Policy Manual Review to before Approval of Minutes as moved by Emily Thacker. The motion was seconded by Frank Walker, and the motion carried.

Old Business

- **Policy Manual**—the board reviewed sections of the proposed policy manual updates.

Approval of Minutes – Frank Walker moved to accept the July 10, 2019, minutes as presented. Tom Herman seconded the motion. The motion carried.

Business and Finance – July 9, 2019 through August 8, 2019, claims were approved as presented as moved by Emily Thacker. Frank Walker seconded the motion. The motion carried.

Director’s Report

- **Parking Lot Issues**—the Director updated the board on some recently discovered issues with “sinkholes” in the parking lot. Tina Emerick contacted the street department earlier in the day to determine if they could assist with the issue. She will keep the board updated on any immediate issues that need attention and on any information she receives.
- **Building Affairs**—Tina Emerick updated the board on several building issues, specifically discussing the drainage pipe work completed by Xtreme Construction.
- **Olympic Torch**—community member Marilyn Moss would like to move forward with the donation of her Olympic torch to the library. Staff are working on figuring out the best location for the torch and are exploring ideas to center a program around the giving of the torch.
- **Meetings**—the board was updated on the monthly meetings attended by the Director, which included:
 - Management
 - Staffing
 - Chamber of Commerce
 - Health Coalition
 - SOMA
 - IL Management Division
- **Continuing Education Opportunities**—the Director reminded board members of the continuing education opportunities that are available to them. She has been sending out emails with links to potential workshops and conferences of interest and will continue to do so.

New Business

1. **Budget Advertising**—approval for the advertising of the 2020 Budget through a Public Hearing was approved as moved by Jo Piatt. Emily Thacker seconded the motion, and the motion carried. The Public Hearing is set for Monday, September 9, 2019 at 6:45 pm.
2. **Honey Creek Contract**—the board approved the Honey Creek Contract as presented as moved by Jo Piatt. Tom Herman seconded the motion, and the motion carried.
3. **LSTA Resolution**—the board approved the LSTA contract and gave authorization for the director to sign, as moved by Frank Walker. Jo Piatt seconded the motion, and the motion carried.
4. **In-Service Date Recommendation**--the board approved the executive recommendation for an in-service meeting and library closure on Thursday, November 14, 2019, as moved by Emily Thacker. Jo Piatt seconded, and the motion carried.

President's Comments

There being no other business before the board, President Art Morgan asked for a motion to adjourn. Tom Herman moved to adjourn and Frank Walker seconded the motion. The motion carried and the meeting was adjourned at 7:55 pm.

The **next meeting** will be held on Monday, September 9, 2019 at 7:00 pm in the library conference room, with a Public Hearing regarding the 2020 Budget held prior at 6:45 pm. Please note board will need to come early for the public hearing.

