

The Board of Trustees, for the Monticello-Union Twp. Public Library met on Monday, July 9, 2018. In attendance were Art Morgan, Frank Walker, Emily Thacker, Lily Bowkamp, Jo Piatt, Tom Herman, also in attendance were Sharon Bail and Tina Emerick. Not in attendance was Valerie Carson.

The meeting began at 7:02 pm, being called to order by board president Art Morgan.

Agenda - Frank made a motion to approve the agenda and Jo second the motion.

Minutes - Lily made a motion to approve the minutes of last month's meeting and was seconded by Jo

June Claims - The board went over the June claims with the board treasurer Sharon Bail. The director mentioned a few of the funds were technically in the whole but funds would be transferred at the end of the year to cover the loss. One example given was the courier service went from 3 to 4 days, with an additional cost of \$625.00. This had not been budgeted resulting in an overage for the year.

Director's report - Tina report that she attended the Community Foundation Annual Report luncheon, where the library was recognized for a gift of \$1,000 for the children's department. Worked SOMA at the Spirit of Monticello. ENA renewal for internet connection, Tina attended 3 budget workshops and one webinar for local income tax.

Tina attended the following meeting for the month: Friend's Board, Management, staff, SOMA Board, Health Coalition, POP (Power of Produce) Club, Endowment, and MCLS (Midwest Collaborative Library Services) Innovators.

Pop club was canceled twice due to weather and summer reading program is going strong. The library is handing out water to anyone who needs it on hot days including the courier and postal carrier. Finally Tina and Scotty attended a community meeting about homelessness. The majority of the meeting each agency told who they were and what they did and at the end the focus was on homelessness and what can be done in White County. Salvation Army is taking the lead on this project.

Old Business

Employee Manual - This was tabled to give board members more time to look over the document. There was some discussion on consistency, for example, one section mentioned a full time employee was considered at 35 hours a week and another section at 40 hours a week. This needs to be cleaned up before approval. It is the hope to finish this at the August meeting.

New Business

Personnel Action - The director asked for Tammy Criminger to be placed on permanent status. She is doing a fine job. Emily made the motion, Frank seconded and it was approved.

Roof Bid - After much searching it was discovered that PR Company, out of Flora, put a new roof on the library in 2002. They came out and inspected the roof and felt that some new shingles and hand sealing where needed. The bid is for \$1500.00. Motion was made by Frank, seconded by Tom and motion passed.

Director's Executive Recommendation - Request for Amanda Bowles and Cara Ringle to attend Youth Services Conference in Muncie, August 19-20, 2018. Price includes travel, hotel night, conference fee and 2 meals. This is apart of continuing education needed for librarian license. Tom made a motion to accept this recommendation, Emily seconded, the motion passed.

Budget - Board was given the 2019 to look over and the budget schedule. Sharon and Tina will meet with the library's local DLGF (Department of Local Government Finance) rep to look over the budget. Board was given a timeline for the budget. Public hearing will be coming up, county council will look over the budget with final approval in October. Sharon asked if there were any questions and there were none.

Deaccession of furniture - The library will be removing a total of 20 chairs from the main floor. And have been donated to the Friends of the Library and will be sold. Computer - #1 has been replaced with a new one.

Being no comments from the president and no other staff or public present, a motion for adjournment was made by Frank, seconded by Lily, the motion passed.

The meeting ended at 8:05 pm

The next regularly scheduled board meeting will be held on Monday, August 13, 2018 at 7 pm in the conference room

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