

The Monticello Union Township Public Library Board of Trustees met in regular session on Monday, August 14, 2017, at 7:00 p.m. in the library program room. All board members were present: Art Morgan, Frank Walker, Tom Herman, Emily Thacker, Valerie Carson, Kathy Henney, and Lilly Bouwkamp.

Approval of Agenda - President Art Morgan called the meeting to order. He asked to adjust the agenda to allow for Ronn Mohr, MUTPL employee, to address the board and to add Interview Committee under Old business. Emily moved to amend the agenda and Frank seconded the motion. The motion carried.

Approval of Minutes – Frank moved to accept the July minutes as presented and Kathy seconded the motion. The motion carried.

Ronn Mohr, Employee, addressed the board with information relevant for the new library director. The board requested that Ronn present his list of needs.

Business and Finance – Sharon reported that vacation time is paid for those who quit. July claims were approved as presented as moved by Tom and seconded by Emily. The motion carried.

Interim Director's Report

- Budget and Finance – Sharon and Scott met with DLGF on July 19 to discuss the estimated 2018 operating budget ^{for 2017-18} totaling \$623,249.
- Building – Scheurich was here to work on toilets in the women's restroom.
- Personnel – Bill Schlimme (Adult Services Manager), April Daugherty (Teen Services Librarian), and Makenzie Comer (Youth Services Clerk) have submitted their resignations.

Old Business

1. **Resolution for Bank Signatures** –was done
2. **Interview Committee** – to hire a new Director for MUTPL is made up of Art Morgan, Kathy Henney, and Scott Miller. The job has been posted and applications will be reviewed and appropriate candidates will be interviewed. We hope to have a new director named by the next board meeting.

New Business

1. **Personnel** – Resignations: Bill Schlimme, last day is August 25; April Daughter, last day was July 28; Makenzie Comer, last day is August 19. Appointment – Candace Wells, Interim Adult Services Manager. These resignations and appointment were accepted as moved by Frank and seconded by Tom. The motion carried.
2. **Salary Ordinance** – Candace Wells will now be 30 hours instead of 20 hours per week. Scott recommended we pay her a bonus of \$2500. Amanda Bowles, Youth Services Assistant, is now working 40 hours per week due to resignations and medical leave. Scott recommended an additional \$400 bonus for Amanda. Valerie moved to accept these salary ordinances and Emily seconded it. The motion carried.

3. **FY 2018 Operating Budget Advertisement Approval-** Kathy moved to advertise the 2018 budget at approximately \$51,900 per month or a total of \$623,249 for the year. Tom seconded it and the motion carried.
4. **Food for Fines Policy Amended** – Will now read as follows: *During the library's Food for Fines period patrons may donate a designated non-perishable food item for each \$1.00 (or part of a dollar) in existing overdue fines owed to MUTPL, up to \$15 per library card. Payment for lost or damaged library materials, collection fees, or overdue fines owed to other libraries will not be eligible for this program.* These items will be donated to the White County or Twin Lakes Food Pantries. The motion was made to accept this amendment by Tom and seconded by Emily. The motion carried.
5. **Contract with Liberty Township** was approved. Cass Township, Mike Smolek, Trustee, still does not have a contract with us for the year.
6. **Refund of Paint and Wine Tickets** – 2 tickets at \$25 each were refunded due to the class being canceled for lack of interest. Lily moved to refund the money and Kathy seconded the motion. The motion carried.

There being no other business before the board, President Art Morgan asked for a motion to adjourn. Emily moved to adjourn and Tom seconded the motion. The motion carried and the meeting was adjourned at 8:30 p.m.

The next meeting will be Monday, September 11 with a public meeting prior at 6:45.