

The Monticello Union Township Public Library Board of Trustees met in the Library Conference Room, Monticello, Indiana on August 11, 2014 at 7:00 PM in regular session.

The meeting was called to order by Art Morgan, who presided. On call of the roll, the following members were present: Art Morgan, Frank Walker, Joe Weiss, and Kathy Henney. Tom Herman, Emily Thacker, and Eric Pampel were absent.

Approval of Agenda

The agenda was approved as presented as moved by Frank and seconded by Joe.

Approval of Minutes

The July minutes were approved as presented as moved by Frank and seconded by Kathy.

Business and Finance

The \$1700+ NIPSCO bill was noted. Monica will check on automated temperature adjustment settings to save money and energy. Frank moved that the July claims be paid as presented and the motion was seconded by Joe. Motion carried.

Director's Report – Monica Casanova

1. **Building & Maintenance** – McDonald's fixed the AC unit after it froze up and leaked. The windows were cleaned and the entrance power washed in preparation for the art show.
2. **Personnel** – There are currently two part-time library assistants, teen librarian, and a clerk in youth services needed.
3. **Programs** – The Summer Reading Program ended with over 700 patrons of all ages participating.
4. **Technology** – ENA fixed the firewall. Upgrading to 30Mbs would be most beneficial.
5. **Grants** – Scotty is working to complete requirements for the LSTA grant project which provided 10 laptop computers. The mural was completed during the Art Show thanks to the Tippecanoe Arts Federation and Indiana Arts Commission grant and Tri Kappa funds. Indiana Office of Community and Rural Affairs has a planning grant available for up to \$50,000. According to Edwin Buswell this grant would fund a feasibility study or construction plans.

Old Business – Paint Quote – Monica presented a quote at the last meeting from Twin Lakes Painting LLC to power wash and paint appropriate areas of the exterior of the library for \$8,100. She presented another quote from Thayer's Painting and Wallcovering, Inc. for \$9,715 as requested by the board. Frank moved that we accept the quote from Twin Lakes Painting and proceed with the work. Kathy seconded it and the motion carried.

Items

1. **Approve Advertising the 2015 Budget** – Joe moved and Kathy seconded the motion to approve the advertising of the 2015 Budget. Motion carried. The budget will appear in the local newspaper on August 14 and 21.
2. **Personnel Actions** – Amy Pfanschmidt and Marie Brown have submitted resignations. Linda Cadogan, Circulation Clerk, is eligible for permanent status. Joe moved that we accept the resignations and allow Linda permanent status. Frank seconded and the motion carried.
3. **eRate Consortium Resolution** – Monica recommended that we approve the resolution to join the eRate Consortium for public libraries from 7/1/2015 to 6/30/2016. Joe moved that we accept this recommendation and Kathy seconded it. Motion carried.
4. **ENA Contract** – Monica recommended that we upgrade our wireless internet capacity from 15 Mbs to 30 Mbs. A five-year contract would cover internet, firewall and email services for an additional \$500 per year. Frank moved and Kathy seconded the motion. Motion carried.
5. **Cass Township Contract** – Joe moved and Frank seconded that we allow the Cass Township Contract to offset library patron fees from that township.
6. **Professional Development** – Monica would like to attend a meeting in Lebanon with her Mentor, Kay Martin on August 15 and Director Refresher Training in Indianapolis on August 20 at a total cost of \$129. Joe moved and Kathy seconded the motion to allow for the PD. Motion carried.
7. **Artwork for Library** – Monica recommends purchasing and installing “Evening Curtain” a 14 x 48” handmade paper artwork by Terry Lacey. This piece would hang above the inside entrance doors to the library. Total cost for artwork and installation is \$2,200 from the Gift Fund. Art moved that we allow this purchase and installation and Kathy seconded it. Motion carried.

Announcements:

Broadway Art Show and Biergarten – Sharon estimates \$21,000 in total sales from the art show and \$1,300 from the Biergarten. The library makes 30% of this.

Mini-grant Mural Project – Artist, Zach Medler, along with four Twin Lakes High School students painted the multi-cultural mural entitled “Community” on Saturday, July 26, 2014 on the retaining wall of the library. A grant from the Tippecanoe Arts Federation and the Indiana Arts Commission provided funds for this purpose.

There being no further business before the MUTPL Board the meeting was adjourned at 8:07 pm as moved by Joe and seconded by Frank. Motion carried.