

November 12, 2018, Minutes of MUTPL Board of Trustees Meeting

The Monticello Union Township Public Library Board of Trustees met in regular session on Monday, November 12, 2018, at 7 p.m. in the library program room. (This change in location was because the library was closed in observance of Veterans Day.) Board members present were Art Morgan, Tom Herman, Jo Piatt, Frank Walker, and Emily Thacker. Also attending were Tina Emerick, director, and Sharon Bail, bookkeeper.

Approval of the Agenda – President Art Morgan called the meeting to order at 7:00 p.m. Frank Walker moved to approve the agenda, Emily Thacker seconded the motion, and it passed.

Approval of the Minutes – Jo Piatt moved to approve the October meeting minutes with a spelling correction, and Tom Herman seconded the motion. The motion passed without further discussion and the minutes were approved as corrected.

Business and Finance – The board reviewed the October claims and financial updates. Tom Herman moved to approve the October claims as submitted, Frank Walker seconded this motion, and the motion carried. Tina Emerick referred trustees to the 2018 Art Show Income & Expenses printout which showed a final profit of \$1,276.31 that has been deposited to the library money market account. She also reported briefly on the November 9, 2018, Appreciation Meal with its generous food portions and on the 10th annual Murder Mystery Dinner, which – though not a fundraiser – was again a successful event.

Director's Report – Tina Emerick highlighted several of the other included staff reports before going over her own. Adult Services Manager Candace Wells' report summarized programs in addition to the aforementioned Murder Mystery presentation. The Paranormal Investigations went over very well as did the Day of the Dead Celebration, a joint program with the children's department. Scott Miller's Circulation Services Report statistics showed us basically holding steady, although in slightly different ways. Tina Emerick also answered our questions about Overdrive and Hoopla distinctions and use. Additionally, she referenced popular Halloween and fall-themed events in Youth Services involving children and teens and personnel Cara Ringle, Amanda Bowles, and Emma George.

Building: 1) McDonald's replaced seven (7) outside light bulbs (which we had) around the entrance area. This helps brighten things up as darkness falls earlier and earlier. 2) Sidewalk repair bids will be sought again in spring; the only bid received was just too high. 3) Inside, replacement furniture and equipment included a projector for program use and four (4) chairs going to the desks of the cataloger, adult services manager, director, and youth services manager.

Meetings: Management, staff, SOMA Board, Murder Mystery practice, Chamber, Marketing, Health Coalition, Social Services Network

Fall Forum: ILF's Fall Forum in Indianapolis offered overviews of legislative bills that might affect libraries. Tax caps and tax breakdowns were explained. Bose went over ways to communicate with our representatives and how to market our concerns and needs, including budgeting and programming. (Note: A public library is a government agency and as such cannot donate to any of the numerous requests for funds that we receive from various groups and individuals.)

Storytelling: One program was stories and s'mores for the kids with the parks department, and a second was the SOMA Ghost Stories night with 50-100 people attending.

Old Business - None was addressed.

New Business – Several issues were addressed.

Personnel Action: On a motion by Frank Walker that was seconded by Tom Herman, the board voted to approve Tina Emerick's recommendation to move Youth Services Manager Cara Ringle to permanent status.

INPRS Resolution: Jo Piatt moved to enlarge the MUTPL's pool of full time employees eligible for Indiana Public Retirement System (INPRS) to include the library's Teen Librarian and Youth Services Assistant. Frank Walker seconded this motion. The board has already anticipated this change by approving its funding in the 2019 budget. The motion carried.

ISL Consortium for Internet Access Resolution: Frank Walker moved to continue for next year our contract with ISL Consortium for Internet Access. Tom Herman seconded the motion. Tina Emerick clarified that the contract year will run from July 1, 2019, to June 30, 2020. The motion passed, and board members signed the form registering their votes officially.

General Discussion:

- A. Requests to use meeting rooms continue, but our own use of our facilities often prevents us from meeting these demands. We could utilize more rooms of various sizes. Tina Emerick shared that the three (3) biggest needs now are as follows:
 1. A teen area
 2. A bigger meeting or program room – one that could accommodate 100 people
 3. A children's programming area

- B. Security issues still exist, some of which we talked about when doing the feasibility study for the possible remodel. The alley back door is now kept locked during library hours. Tina Emerick's office has only one door; an "escape" door for her and also one for Sharon Bail, bookkeeper, are considerations.
- C. Money for any remodeling is not in our budget. Fundraiser profits deposited to money market accounts are more liquid and, therefore, are more available to use on smaller projects of this type.
- D. Any major renovation (such as the one architects drew up for us about two (2) years ago) would probably only be supported by the public if it were presented as more of a community center project. In many ways MUTPL is a community center, or at least it provides many similar services. Continuing to document and expand our services and to look for opportunities to partner with other service organizations may eventually provide a way to gain the support needed to improve and expand our building.

President's Comments – Board President Art Morgan had no additional comments or concerns to address.

There being no further business to come before the board, Tom Herman moved to adjourn and Jo Piatt seconded the motion. The motion passed with no discussion, and the meeting adjourned at 7:57 p.m.

Respectfully submitted,

Emily Thacker, acting secretary