

The Monticello Union Township Public Library Board of Trustees met in regular session on Monday, September 11, 2017, at 7:00 p.m. in the library program room. Board members were present: Art Morgan, Frank Walker, Emily Thacker, Valerie Carson, and Lilly Bouwkamp.

Approval of Agenda - President Art Morgan called the meeting to order. Emily moved to approve the agenda and Lily seconded the motion. The motion carried.

Approval of Minutes – Lily moved to accept the August minutes as presented and Frank seconded the motion. The motion carried.

Business and Finance – August claims were approved as presented as moved by Frank and seconded by Emily. The motion carried.

Interim Director's Report

- **Eclipse** - The library received 1,000 pair of eclipse glasses from NASA via a grant. 480 people attended between the early handout and the eclipse event. We received 269 reference questions on the day of the eclipse.
- **Pest Mitigation** - A pest alert dog come back to inspect the library. The dog did alert on a few locations in the building and Orkin was called in to treat those and the surrounding areas. Treatment was done on the 25th after the library was closed.
- **Budget** - Form 3 was submitted in Gateway on August 24.
- **Building** - Mulhaupt's was here on August 18 to test the fire alarm system and perform routine maintenance.

New Business

1. **Personnel Action** - The Board President president the decision of the Selection Committee to hire Tina Emerick as the new Library Director. It was discussed that her salary for 2017 would be \$45,000. Valerie motioned to approve and Lily seconded. The motion carried.
2. **Resolution to join State E-Rate Consortium** – The Interim Director presented the resolution to join the State E-Rate Consortium. He explained that this was how we get funding for our internet funding and also currently covers much of the cost of our fax line. Emily motioned to approve and Frank seconded. The motion carried and the resolution was signed.
3. **Job Description Revision** - The state requirements for obtaining an LC6 library certificate changed form 5 years of library experience to 3 years. It was recommended that the Teen Services Librarian job description be changed to reflect that. Valerie motioned to approve and Frank seconded. The motion carried.
4. **AWE Tablets** – Tina Emerick presented the proposal to purchase two AWE tablets to replace two of the AWE computers in the Children's Department. The tablets cost \$1,799 per tablet. Lily motioned to approve and Valerie seconded. The motion carried.
5. **Fee Schedule Revision** - The Interim Director recommended that the fee for faxes be changed from \$1.50 for the first page and \$1.00 for each additional page to a \$2.00 flat fee per fax. Emily motioned to approve and Lily seconded. The motion carried.

There being no other business before the board, President Art Morgan asked for a motion to adjourn. Emily moved to adjourn and Valerie seconded the motion. The motion carried and the meeting was adjourned at 7:50 p.m.

The next meeting will be Monday, October 9 at 7 p.m. in the Conference Room.