

The Monticello Union Township Public Library Board of Trustees met in regular session on Monday, April 10,, 2017, at 7:00 p.m. in the library program room. Board members present were: Art Morgan, Tom Herman, Frank Walker, Valerie Carson, Lilly Bouwkamp, and Kathy Henney. Emily Thacker was absent.

Members of the public present were Robert Callahan and Sue Smith.

Approval of Agenda - President Art Morgan called the meeting to order. Art asked to move the comments from the public to the first item to allow people to speak and then leave if they chose to. Frank moved to accept these changes and Tom seconded it. The motion carried.

Sue Smith and Robert Callahan addressed comments concerning the recent *Black Lives Matter* program to the board. They were generally against having this and other politically controversial programs in the future.

Approval of Minutes – Kathy moved to accept the March minutes as presented and Lilly seconded the motion. Motion carried.

Business and Finance –March claims were approved as presented as moved by Tom and seconded by Frank. The motion carried, after discussion of the expense of the solider lights from McDonald Mechanical.

Director's Report

- **Budget and Finance** – Monica reports that we have plenty of cash on hand to get us through to the next draw.
- **Building** – McDonald's Mechanical has fixed our digital sign and light pole. Tom Herman has volunteered to replace exterior lights around the building.
- **Professional Development** – Scott, Bill, and Monica attended the Evergreen Indiana's annual conference in Indianapolis.
- **Fundraising** – The committee met and will host a tea party for donors at the library on June 4. We will show off our new digital microfilm scanner and the scrapbooks of our first librarian (1910-1940) Nora Gardner.

New Business

1. **Personnel Action** – Monica recommended Tammy Criminger, part-time Children's Services Clerk, for permanent status. Val moved to accept this recommendation and Tom seconded the motion. Motion carried.
2. **Executive Director Recommendation** –Monica requested permission to travel to Washington, D. C. with a contingent of ILF members on May 2nd to meet with our State's Representatives to advocate for continued funding of IMLS. The cost for the 1 day trip including airfare would total \$198.14. Frank moved to allow this expense and Kathy seconded the motion. The motion carried.
3. **PERF Resolution** – Currently our policy for the Public Employee Retirement Fund declares five employee positions to be funded. They are the Director, the Adult Services Librarian, the Children's Services Librarian, the Circulation Services Librarian, and the Bookkeeper. Currently all position with the exception of the Bookkeeper are full time and are funded under PERF. As the Bookkeeper is not a full time position and has not

been for some years, the Bookkeeper position will be removed from the list of covered employees within PERF. Kathy moved to correct the list to include the Director, the Adult Services Librarian, the Children's Services Librarian, and the Circulation Services Librarian. Tom seconded the motion and the motion carried.

4. **Township Library Contracts** – Contracts from Honey Creek and West Point were presented from their Township Trustees. Honey Creek will pay \$40 per library patron for a yearly library card and the individual will pay \$20. At West Point, the township will pay \$30 and the library patron will pay \$30 for their library card.
5. **Juvenile Fine Free Library Policy** – Monica recommended issuing no fines on overdue materials for juveniles in order to remove barriers for usage. They would still be responsible for lost materials. Val moved to allow this policy as a provisional pilot program through 2017. Frank seconded the motion and the motion carried.

Items

Strategic Plan 2016 EOY was presented. 89% of the goals have been met at this time. Monica has met with consultants, Dan and Sharon Wiseman to move forward with the new strategic plan that will be due at the end of the year.

Building Renovation Survey- Monica presented a seven question Feasibility Study survey to be given to patrons. Patrons will select the areas they think are most important to renovate.

2016 Annual Report was distributed.

President's Comments – Art read a thank you note from Caye Lutz. Val reported that MUTPL needs a new flag.

There being no other business before the board, President Art Morgan asked for a motion to adjourn. Tom moved to adjourn and Frank seconded the motion. Motion carried and the meeting was adjourned at 8:08 p.m.

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